

How Do I Reprint Rider Rewards Coupons?

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If you need to print off a duplicate copy of a Rewards coupon for any reason, there is a very easy way of doing this within the intranet. You may need to do this if a customer lost their coupon before reaching the store, if your accounts require a duplicate copy, or if when redeeming rewards in store you had an issue with your computer that prevented you from being able to print the coupon.

First, log in to the Intranet at login.morethanrewards.com and navigate to the Rider Rewards page from the blue toolbar.

Look up the customer in the "Look Up Customers and Coupons" box at the top of the page using their reward number last name, full name or phone number. Click "view profile" under their profile photo.

lookup customers and coupons.
You can search for customer last names, full names, phone numbers, reward numbers and reward coupons.

Search Reward System: Chapter Manager:

Smith, Joe:(123) 456-7889
Smith, Mary:(123) 456-7899

Joe Smith
CM1002
Phone : (123) 456-7889
Email : joe.smith@na.example.com
Address : 123 Awesome St
Cool Town WI 53154

Total Rewards : 250 Points
Total Cash Out Allowed : \$10.00

Click on the gray "Sales History" tab and scroll down to the section called "Coupons Spent or Printed Out." You should see the coupon in question appear in this category and you can click the small printer icon to the left of the select coupon to download a new PDF file of the Rewards Coupon to print out.

Coupons Spent or Printed Out
** Please note this is ALL printed coupons. which means that it include historical data of bucks that where printed prior to points expiring.*

Print Date	ID	Store	Approved By	Approved Date	Redeemed	Point Value
 2/4/2017 11:06 AM	(CP1562722CP)		Support Support	12/4/2017 11:06:28 AM	T	250
\$10.00 Gift Certificate \$10.00 Gift Certificate						